

DEPARTMENT OF THE ARMY
UNITED STATES ARMY NONCOMMISSIONED OFFICER ACADEMY
14 CARTER STREET
FORT BLISS, TEXAS 79918-8002

ATSS-NCO-A

13 March 2003

MEMORANDUM FOR SGT Joe Smith, United States Army Noncommissioned Officer Academy, Ft Bliss, TX 79918-8002

SUBJECT: Notification of Dismissal from the Basic Noncommissioned Officer Course (BNCOC) Class 03-03 and Right to Appeal

1. Reference:

- a. AR 351-1, Individual Military Education and Training, 15 October 1987
- b. TRADOC Regulation 350-10, Institutional Leader Training and Education, 12 August 2002.

2. IAW AR 351-1, paragraph 1-10, 5-30, and TRADOC Regulation 350-10, paragraph 2-9, you are dismissed from BNCOC for failing to attain a passing score of 70% on both the primary examination E303 and the retest.

3. You may reenter the beginning of a new class after both your commander and the NCOA Commandant determine that you are prepared to successfully complete the course.

4. You have the right to appeal this action and present any matters of extenuating circumstances that might have contributed to your failure. Should you decide to appeal this action, your appeal must be submitted in writing within 48 hours of this notification. Appeals should be addressed to the Commandant, Ft Bliss, NCO Academy.

5. Do you wish to appeal this action? Yes/No _____
(circle one) (students initial's)

6. The point of contact for this action is SFC Jones, Operations, DSN 978-8268, commercial 914-568-8268, fax 568-8776, or email: jonesa@bliss.army.mil.

HARD A. ROCK
CSM, USA
Commandant

(Example of dismissal for academic reasons from Commandant to soldier)